**FINANCIAL SUMMARY FOR TRIPS/EVENTS**

**Group Event/Trip**

**Date Organiser(s)**

**Total Number on Trip**

|  |  |  |
| --- | --- | --- |
| **Income** | **No** | **£** |
| Cost of Trip |  |  |
| Other – please specify |  |  |
| 1 |  |  |
| 2 |  |  |
| **Total Income** |  |  |
|  |  |  |
| **Expenditure** |  |  |
| Coach |  |  |
| Entry Tickets |  |  |
| Driver’s Tip |  |  |
| Refunds |  |  |
| Other – please specify |  |  |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| **Total Expenditure** |  |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Surplus/Deficit** |  |  |

Notes/Comments below if necessary re above trip and costs

I certify that the above information is correct

Signed

Name Date