

**FINANCIAL SUMMARY FOR TRIPS/EVENTS**

**Group**

**Event/Trip**

**Date**

**Organiser(s)**

**Total Number on Trip**

<b>Income</b>	<b>No</b>	<b>£</b>
Cost of Trip		
Other – please specify		
1		
2		
<b>Total Income</b>		
<b>Expenditure</b>		
Coach		
Entry Tickets		
Driver’s Tip		
Refunds		
Other – please specify		
1		
2		
3		
4		
<b>Total Expenditure</b>		

<b>Surplus/Deficit</b>		

Notes/Comments below if necessary re above trip and costs

I certify that the above information is correct

Signed .....

Name ..... Date.....